



No. 702  
SECTION: Property  
TITLE: Grants/Gifts/Donations  
1st Reading: January 2012  
Second Reading February 2012  
Approved: March 2012  
Re-Authorized September 2018

## Grants/Gifts/Donations

### 1 PURPOSE

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The Board recognizes that from time to time individuals and organizations in the community may wish to contribute additional supplies or equipment to enhance or extend the instructional programs, extracurricular programs or specific campaigns driven by the Charter School.

### 2 AUTHORITY

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The Board, or Designee, has the authority to accept such gifts and donations as may be made to the Charter School.

The Board, or Designee, reserve the right to refuse to accept any gift, grant, or donation which does not contribute toward the achievement of the goals of this Charter School or the ownership of which would tend to adversely affect the Charter School. In general, the Board will not accept gifts, grants, or donations with conditions or contingencies attached. Each gift, grant or donation may be looked at on an individual basis.

Any gift accepted by the Board or a designee shall become the property of the Charter School, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the district. The Charter School shall be responsible for the maintenance of any gift it accepts, unless otherwise stipulated.

The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program and goals of the Charter School.

In no case shall acceptance of a gift be considered to be an endorsement by the Board or the students or staff of the Charter School, of a commercial product or business enterprise or institution of learning.

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### **3 DELEGATION OF RESPONSIBILITY**

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The CEO shall acknowledge the receipt and value of any gift accepted by the Charter School. As the Charter School is also a not-for-profit organization, gifts & donations will be acknowledged with the information necessary for donor recording and filing.

The School Operations Manager (Business office) shall be record all gifts, donations and grants in the appropriate inventory listing and property records.

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